



## EMPLOYMENT OPPORTUNITIES AT PWANI UNIVERSITY

Pwani University, a Premier University at the Coast situated in the beautiful scenic tourist resort town of Kilifi is an equal opportunity employer. The University's Mission is to generate, disseminate and apply knowledge while sustaining excellence in teaching, learning and research by molding students to international standards and encouraging and supporting members of staff to undertake research. The University has a vacancy for the position of **Laboratory Technician II**.

**LABORATORY TECHNICIAN II GRADE 7    1 POSITION                      REF: PU/ADV/04/07/2025**

### **REQUIREMENTS FOR THE POSITION OF LABORATORY TECHNICIAN II GRADE 7**

This is a middle level in this cadre in the University and appointment shall be on such terms and conditions as may be determined by the Council from time to time depending on age, citizenship or any other reason as may be stipulated in the Kenyan Labour Laws.

#### **Academic Qualification**

The candidate must have a Bachelors Degree in Applied Biology or its equivalent from an accredited and recognised institution.

#### **Experience**

The candidate must have a minimum of **seven (7) years** working experience **three (3)** of which should be at the level of **Assistant Laboratory Technician I** or comparable grade with proven integrity, honesty, independence, innovativeness and compliance to deadlines.

#### **Main tasks, duties and responsibilities;**

- Performing daily laboratory workflows.
- Monitoring equipment performance, carrying out routine preventive maintenance, coordinating repairs/replacements, and maintaining service logs.
- Tracking stock levels of reagents and consumables; preparing requisitions; following up on deliveries; managing cold-chain logistics.
- Ensuring all activities adhere to standard operating procedures (SOPs), safety guidelines, and University research policies.
- Maintaining accurate lab notebooks, reagent logs and instrument usage records for transparency and audit readiness.
- Assisting students and researchers with laboratory logistics.
- Participating in data recording and contributing to routine lab coordination meetings.

#### **Skills**

The candidate must have:

- Technical proficiency in routine molecular biology laboratory techniques
- Equipment maintenance
- Administrative Acumen
- Computer proficiency

- Interpersonal skills
- Organisational skills
- Problem Solving skills
- Report writing skills
- Supervisory skills
- Team building and team work skills

### **TERMS OF SERVICE**

Benefits for the above positions include a competitive basic salary, house allowance, medical cover for staff and dependents, life Insurance, opportunities for further development and training and other regular allowances as determined by SRC.

Interested applicants should submit **four (4) copies** of their application accompanied by a detailed Curriculum Vitae (detailing academic qualifications, professional experience, academic leadership, publications, awards/scholarships/funding, membership to professional associations and linkages) and copies of certificates. Applicants should also provide names and contact addresses of three referees who are knowledgeable of the competence of the applicant.

**Applications and letters of recommendation from referees should be addressed to:**

**The Vice Chancellor  
Pwani University  
P. O Box 195-80108, Kilifi**

**Candidates with foreign qualifications MUST submit a Certificate of Recognition from the Commission of University Education (CUE).**

**Pwani University is an equal opportunity employer, female candidates and persons living with disability are encouraged to apply. The latter should attach their National Council for Persons with Disability (NCPWD) Certificate.**

The deadline for submitting applications is **Friday 25<sup>th</sup> July, 2025**. Applications received later than this date **will not** be considered

**Please Note that:** Only shortlisted candidates will be contacted.

Canvassing will lead to automatic disqualification

### **NO FEE**

**PWANI UNIVERSITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, OR APPOINTMENT)**