



## EMPLOYMENT OPPORTUNITIES AT PWANI UNIVERSITY

Pwani University, a Premier University at the Coast situated in the beautiful scenic tourist resort town of Kilifi is an equal opportunity employer. The University's Mission is to generate, disseminate and apply knowledge while sustaining excellence in teaching, learning and research by molding students to international standards and encouraging and supporting members of staff to undertake research. The University has a vacancy for the position of **Clinical Officer Grade C**.

**CLINICAL OFFICER GRADE C**

**1 POSITION**

**REF: PU/ADV/10/03/2023**

### **REQUIREMENTS FOR THE POSITION OF CLINICAL OFFICER GRADE C**

This is an entry position in this cadre in the University, and appointment is either on permanent and pensionable terms, or on a two (2) year renewable performance-based contract depending on age, citizenship and any other reason.

#### **Academic Qualifications**

The candidate must have a minimum of Diploma in Clinical Medicine and Surgery or its equivalent from a recognized institution.

In addition the candidate must be registered with a relevant professional body.

#### **Experience**

The candidate must have a minimum of three (3) years post internship relevant work experience in a busy hospital.

#### **Skills and knowledge**

The candidate must have skills in:

- Organization skills
- Good interpersonal skills
- Good communication skills
- Team building and team work
- Supervisory skills

#### **Duties and responsibilities**

Duties and responsibilities of the Clinical Officer Grade C will include but not limited to:

1. Examination of patients and making diagnosis
2. Prescribing relevant drugs for patients
3. Making requests for laboratory investigations

4. Carrying out Clinical Counselling
5. Referring patients for senior review or specialist test
6. Attending to emergency cases that may occur among Pwani University staff
7. May assist the nurse in suturing and intravenous drug administration
8. Assisting in the preparation of the hospital annual budget
9. Any other duty as assigned by the Head of Section/ Department

### **TERMS OF SERVICE**

Benefits for the above positions include a competitive basic salary, house allowance, medical cover for staff and dependents, life Insurance, opportunities for further development and training and other regular allowances as determined by SRC.

Interested applicants should submit four (4) copies of their application accompanied by a detailed Curriculum Vitae, providing details of age, marital status, academic and professional qualifications, work experience, present post and salary, email address, telephone, names and contacts of three referees who are knowledgeable about the competence of the applicant, copies of relevant certificates and testimonials.

**Applications and letters of recommendation from referees should be addressed to:**

**The Vice Chancellor  
Pwani University  
P. O Box 195-80108, Kilifi**

**Candidates with foreign qualifications MUST submit a Certificate of Recognition from the Commission of University Education (CUE)**

**Pwani University is an equal-opportunity employer, female candidates and persons living with disability are encouraged to apply. The latter should attach their National Council for Persons with Disability (NCPWD) Certificate.**

The deadline for submitting applications is **Wednesday 22<sup>nd</sup> March 2023**. Applications received later than this date **will not** be considered

**Please Note that:** Only shortlisted candidates will be contacted.

Canvassing will lead to automatic disqualification

**NO FEE**

**PWANI UNIVERSITY DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, OR APPOINTMENT)**