



**OFFICE OF THE REGISTRAR (ACADEMIC & STUDENTS AFFAIRS)**

**INTERNAL MEMO**

**FROM: REGISTRAR (ASA)**

**Date: 8<sup>th</sup> July 2022**

**TO: ALL FOURTH YEAR STUDENTS (2018 ADMISSION COHORT) CURRENTLY IN SESSION.**

**SUBJECT: SITTING FOR END OF SEMESTER II 2021/2022 ACADEMIC YEAR EXAMINATIONS.**


Records available from Students Finance department indicate that less than 50% of the students population currently in session have met their fees obligations.

**As you are aware, Pwani University Examination Policy clearly states that no student with pending fees balances should be allowed to sit for any examinations.**

It is in view of the above that **ALL students with pending fees balances are hereby advised to clear their fees balances before they can be allowed to sit for their examinations OR defer their studies in the event of failure to pay.**

Kindly note that failure to clear the fees balances will lead to automatic deferment from your studies.

Thank you



**NICHOLAS C. MALAU**  
**REGISTRAR (ASA)**



- cc
- Vice Chancellor
  - ALL Deputy Vice Chancellors
  - ALL Registrars
  - ALL Deans of Schools
  - ALL CODs
  - Students Finance
  - Director BUS