



EMPLOYMENT OPPORTUNITIES AT PWANI UNIVERSITY

Pwani University, a Premier University at the Coast situated in the beautiful scenic tourist resort town of Kilifi is an equal opportunity employer. The University's Mission is to generate, disseminate and apply knowledge while sustaining excellence in teaching, learning and research by molding students to international standards and encouraging and supporting members of staff to undertake research. The University has a vacancy for the position of **Technician (Botanical Garden)– Locum.**

TECHNICIAN (BOTANICAL GARDEN) - LOCUM 1 POSITION REF: PU/ADV/01/11/2023

REQUIREMENTS FOR THE POSITION OF TECHNICIAN (BOTANICAL GARDEN) - LOCUM

This is a temporary/short term position available for three (3) months.

Academic Qualifications

The candidate must have:

- i. A Bachelor of Science Degree in Botany from a recognized Institution.

Or

- ii. A Bachelor of Science Degree in Agricultural Science, Landscaping, Horticulture or any other related discipline from an accredited and recognized Institution.

Experience

The candidate must:

- i. Have a minimum of two (2) years relevant work experience with proven integrity, independence, innovativeness and compliance to deadlines.
- ii. Demonstrate community involvement (e.g. Member of BOG, SMC etc).
- iii. Be registered with a relevant professional body.

Experience of working in a higher institution of learning will be an added advantage.

Skills and knowledge

The candidate must have skills in:

- Leadership skills
- Technical communication skills
- Good interpersonal skills
- Supervisory skills
- Computer proficiency
- Teamwork skills
- Organizational skills

Duties and responsibilities

Duties and responsibilities of the Technician (Botanical Garden) – Locum will include but not limited to:

1. Plan surveys for enrichment planting of Botanical Garden.
2. Care for plants in the Botanical Garden.
3. Record the development and distribution of plant species within the Garden.
4. Train students to properly care for plants and operate equipment.
5. Label plants and manage plant inventory.
6. Manage Plant Nursery and coordinate sale of Nursey plants.
7. Preparation and submission of periodic reports.
8. Collect plants and seed for enrichment planting and Nursery establishment.
9. Collect data on tree survival rate and growth rate.
10. Co-ordinate tree planting activities.
11. Write monthly report with data of the above activities.
12. Preparation of Annual Work Plans and Budgets for submission to Section Head.
13. Enrichment planting within the Garden.
14. Guide students and Faculty undertaking practical assignment in the Botanical Garden.
15. Organize Outreach Educational programmers.
16. Any other duties as assigned by Section Head.

Interested applicants should send two (2) copies of their application for the above position. Applications and recommendations letters from referees should be addressed to,

**The Vice Chancellor
Pwani University
P. O Box 195-80108, Kilifi**

Application should also include an up to date CV, providing details of age, marital status, academic and professional qualifications, work experience, email address, telephone number, names and contacts of three referees who are knowledgeable about the competence of the applicant, copies of relevant certificates and testimonials.

Pwani University is an equal opportunity employer. Female candidates and persons living with disability are encouraged to apply.

Persons living with disability should attach a copy of their National Council for Persons with Disability (NCPWD) Registration Card.

Applicants with foreign qualifications must submit a Certificate of Recognition from the Commission for University Education.

The deadline for submitting applications is **Monday, 4th December 2023**. Applications received later than this date will **not be** considered.

Please Note: Only shortlisted candidates will be contacted.

Canvassing will lead to automatic disqualification.

NO FEE

PWANI UNIVERSITY DOES NOT CHARGE FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, OR APPOINTMENT).